Lingfield Education Trust

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Register of Interests – Personal Declaration

Name: EMMA COOK-SMITH

Section 1 To be completed by: members; directors; local governors; senior leadership staff; and finance staff.

Involvement in organisations that may trade with the Trust: include for example, **senior employee, director** or **company secretary**, or any other position where a person is actively involved in the running of the organisation's affairs and has a controlling interest. This should also include the interests of your close relatives or members of the same household **(e.g. spouse or civil partner, child, stepchild, parent, brother, sister)** where they hold a directorship or controlling interest in an organisation.

Notes
'Organisations' includes: trading companies; partnerships; sole traders and charities.
'Controlling interest' includes: holding more than 20% share capital; holding the right to control management decisions; holding the right to remove a majority of the board or governing body.

Name of Organisation	Nature of Organisation	Nature of Interest	Date began Interest	Relationship (where held by a relative)	Date ceased

Section 2 To be completed by: members; directors; local governors; senior leadership staff; and finance staff.

Other personal interests: **Include all trusteeships or governorships with other educational institutions or charities irrespective of whether there is trading.** Declare any other non-financial interests that may conflict with the Academy Trust's interests, for example, involved in an official capacity with an outside organisation which has dealings with the Trust.

Name of Organisation	Nature of Organisation	Nature of Interest	Date Interest began	Date ceased

Section 3 Shareholdings. (To be completed by Directors only) The holding of shares or other securities a shareholder, unless the shares of the company are listed on a recognised stock exchange and less than 1% of the issued capital is held.

Name of Company	Nature of Company	Details of shareholdings	Date Interest began	Date ceased

Section 4 To be completed by members and directors only (not by local governors within a multi academy trust)

Family relationships within the Trust. Any close family relationships that exist between you and any member, director or employee of the Trust.

Note: Close family relationships are defined as; a close member of the family, or member of the same household, who may be expected to influence, or be influenced by, the person. This includes, but is not limited to, a child, parent, spouse, civil partner, step-child or sibling.

Name of individual	Position in the Trust	Relationship

You are reminded that completion of this form does not remove the requirement to disclose orally any interest at any specific meeting and to leave the meeting for that agenda item.

The Trust may only enter into transactions with related parties in accordance with EFA requirements; as at 1st September 2015 any transactions above £2,500 must be on an 'at cost' basis. See the EFA's Academies Financial Handbook for further details. A summary of this register will be published on the Trust web site.

I certify that I have declared all relevant business, pecuniary and personal interests and will update this declaration as and when changes occur.

Name EMMA COOK-SMITH **Position in Trust** GOVERNOR

Signature ..... **Date** 9/10/18